

**LAUREL HOUSE, INC.**

Report on Examination

For the years ended June 30, 2024 and 2023

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Laurel House, Inc.:

### **Opinion**

We have audited the accompanying financial statements of Laurel House, Inc. ("Laurel House") which comprise the statement of financial position as of June 30, 2024 and 2023, and the related statements of activities, and cash flows for the years then ended and the related notes to the financial statements. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Laurel House as of June 30, 2024, and the changes in its net assets and its cash flows in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Laurel House and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Report on Summarized Comparative Information**

The Statements of Activities include certain 2023 summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the 2023 financial statements from which the summarized information was derived.

### **Responsibility of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America' and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Laurel House's ability to continue as a going concern for one year from the date of issuance of the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements taken as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements.

In performing an audit in accordance with GAAS, we:

1. Exercise professional judgement and maintain professional skepticism throughout the audit.
2. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
3. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Laurel House's internal control. Accordingly, no such opinion is expressed.
4. Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
5. Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Laurel House's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Actis-Grande, Ronan + Company, LLC*

July 19, 2024

**LAUREL HOUSE, INC.**  
**Balance Sheets as of June 30,**

	<u>2024</u>		<u>2023</u>	
	<u>Operating</u>	<u>Plant</u>	<u>Total</u>	<u>Total</u>
	<u>Fund</u>	<u>Fund</u>		
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 374,006	\$ -	\$ 374,006	\$ 417,981
Property and equipment, net of accumulated depreciation	-	457,005	457,005	454,239
Prepaid expenses and other current assets	9,856	-	9,856	5,230
Security deposits and other assets	4,866	-	4,866	4,866
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total assets	<u>\$ 388,728</u>	<u>\$ 457,005</u>	<u>\$ 845,733</u>	<u>\$ 882,316</u>
<b>LIABILITIES AND NET ASSETS:</b>				
Accounts payable and accrued expenses	\$ 32,863	\$ -	\$ 32,863	\$ 37,936
Long term debt	-	7,735	7,735	12,374
Due to Friends of Laurel House	623,325	-	623,325	669,187
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total liabilities	656,188	7,735	663,923	719,497
Net assets without donor restrictions	<u>(267,460)</u>	<u>449,270</u>	<u>181,810</u>	<u>162,819</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total liabilities and net assets	<u>\$ 388,728</u>	<u>\$ 457,005</u>	<u>\$ 845,733</u>	<u>\$ 882,316</u>

*The accompanying notes are an integral part of the financial statements.*

**LAUREL HOUSE, INC.**  
**Statements of Activities**  
**for the years ended June 30,**

	2024		2023
	Operating Fund	Plant Fund	Total
<b>Changes in net assets without donor restrictions</b>			
<b>Revenues and Other Support</b>			
State grant	\$ 1,612,650	\$ -	\$ 1,612,650
Other grants, contributions, rental income and other	<u>1,019,862</u>	<u>-</u>	<u>1,019,862</u>
Total revenues and other support	<u>2,632,512</u>	<u>-</u>	<u>2,632,512</u>
<b>Expenses:</b>			
Salaries and fringe benefits	1,801,362	-	1,801,362
Program operating, and general and administrative expenses	701,398	-	701,398
Depreciation and amortization	<u>-</u>	<u>110,761</u>	<u>110,761</u>
Total expenses	<u>2,502,760</u>	<u>110,761</u>	<u>2,613,521</u>
Transfer to plant fund for capital acquisitions and debt principal repayments	<u>(118,166)</u>	<u>118,166</u>	<u>-</u>
Change in net assets without donor restrictions	11,586	7,405	18,991
Net assets, beginning of year	<u>(279,046)</u>	<u>441,865</u>	<u>162,819</u>
Net assets, end of year	<u>\$ (267,460)</u>	<u>\$ 449,270</u>	<u>\$ 181,810</u>

*The accompanying notes are an integral part of the financial statements.*

**LAUREL HOUSE, INC.**  
**Statements of Cash Flow**  
**Representing Increases (Decreases) in Cash**  
**for the years ended June 30,**

	2024			2023
	<u>Operating Fund</u>	<u>Plant Fund</u>	<u>Total</u>	<u>Total</u>
<b>Cash flows from operating activities:</b>				
(Decrease) increase in net assets	\$ 11,586	\$ 7,405	\$ 18,991	\$ (29,695)
Adjustments to reconcile change in net assets to net cash used in operating activities:				
Depreciation and amortization	-	110,761	110,761	107,491
Net losses from asset dispositions	-	-	-	-
<b>Changes in operating assets and liabilities:</b>				
Prepaid expenses and other current assets	(4,626)	-	(4,626)	78
Due to Friends of Laurel House, net	(45,862)	-	(45,862)	298
Accounts payable and accrued expenses	(5,072)	-	(5,072)	(135,489)
Net cash used in provided by operating activities	<u>(43,975)</u>	<u>118,166</u>	<u>74,191</u>	<u>(57,317)</u>
<b>Cash flows from investing activities:</b>				
Capital expenditures	-	(113,527)	(113,527)	(100,931)
Security deposits and other assets	-	-	-	900
Net cash provided by (used in) investing activities	<u>-</u>	<u>(113,527)</u>	<u>(113,527)</u>	<u>(100,031)</u>
<b>Cash flows from financing activities:</b>				
Long-term debt, principal repayments	-	(4,639)	(4,639)	(4,640)
Net cash used in financing activities	<u>-</u>	<u>(4,639)</u>	<u>(4,639)</u>	<u>(4,640)</u>
Net decrease in cash and cash equivalents	(43,975)	-	(43,975)	(161,988)
Cash and cash equivalents, beginning of year	417,981	-	417,981	579,969
Cash and cash equivalents, end of year	<u>\$ 374,006</u>	<u>\$ -</u>	<u>\$ 374,006</u>	<u>\$ 417,981</u>

*The accompanying notes are an integral part of the financial statements.*

**LAUREL HOUSE, INC.**  
**Notes to Financial Statements**

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**1. Summary of Significant Accounting Policies**

*Nature of Operations:*

Laurel House, Inc. ("Laurel House") is a tax-exempt nonprofit Organization under Section 501(c)(3) of the Internal Revenue Code. Laurel House, located in the southwestern region of Connecticut, offers psychosocial rehabilitation, housing and residential services, education support, and employment placement services for people living with mental illness to lead fulfilling and productive lives in the communities where they live, work, and go to school. Laurel House also provides a website ("www.rtor.org") that connects families with mental health treatment and provides personalized response by Resource Specialists to requests for help.

*Financial Statement Presentation:*

Laurel House divides its assets and liabilities into two fund groups for presentation purposes as follows:

- The Operating Fund group represents the portion of resources that are available for support of operations.
- The Plant Fund group represents resources expended and available for capital improvements, and other capital additions.

*Basis of Accounting*

The accompanying financial statements have been prepared in accordance with accounting principals generally accepted in the United States of America ("US GAAP"). Accordingly, assets are recorded when Laurel House obtains the rights of ownership or is entitled to claims for receipt, and liabilities are recorded when the obligations is incurred.

*Net Assets:*

Net assets and changes in net assets are classified based on the existence or absence of donor or grantor imposed restrictions as follows:

*Net assets without donor restrictions* – net assets without donor restrictions are resources available to support operations. The only limits on use of these assets are the broad limits resulting from the nature of Laurel House, the environment in which it operates, the purposes specified in the corporate documents, and any limits resulting from contractual agreements with creditors and others that are entered into through the course of its operations. In addition, the governing board of Laurel House may elect to designate such resources for specific purposes. This designation may be removed at the Board's discretion.

*Net assets with donor restrictions* – Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose and/or in a future period. Some donor restrictions may be temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor imposed restrictions may be perpetual in nature in which case Laurel House must continue to use the resources in accordance with the donor's instructions.

**LAUREL HOUSE, INC.**  
**Notes to Financial Statements**

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**1. Summary of Significant Accounting Policies (continued)**

*Net Assets (continued):*

Laurel House unspent contributions are included in this class if the donor limited their use.

When a donor's restrictions are satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration is reported in the financial statements by reclassifying the net assets from the net assets with donor restrictions to net assets without donor restrictions.

*Revenue Recognition:*

Laurel House has a U.S. Department of Housing and Urban Development grant to provide housing and related supporting services to the population it serves. Grant revenue is recognized as services are performed. Grant revenue and expenses for the year ending June 30, 2023 was \$137,133. The grant ended March 31, 2023.

*Property, Plant and Equipment:*

Capital improvements, furniture and equipment are recorded at cost except for donated property and equipment, which is stated at fair market value at date of receipt. Depreciation is computed on a straight-line basis over the estimated useful lives of related assets. Laurel House's policy is to capitalize assets purchased of \$1,000 or more.

*Estimates:*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Cash and Cash Equivalents:*

For purposes of the Statements of Cash Flows, Laurel House considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

*Classification of Transactions*

All revenues and net gains are reported as increases in net assets without donor restrictions in the Statement of Activities unless the relevant donor specified the use of the related resources for a particular purpose in a future period.

*Impairment*

Long-lived assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable.



**LAUREL HOUSE, INC.**  
**Notes to Financial Statements**

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**1. Summary of Significant Accounting Policies (continued)**

*Measure of Operations*

In its Statement of Activities, Laurel House includes in its definition of Operations all revenues and expenses that are an integral part of its programs and activities, as well as net assets released from donor restrictions to support operating expenditures.

*Liquidity and Availability*

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year as of June 30 consist of cash and cash equivalents \$374,006 and \$417,981 at June 30, 2024 and 2023, respectively.

*Fair Value of Financial Instruments:*

The carrying values of current assets and liabilities approximate fair value due to the short-term maturities of these assets and liabilities. The carrying amount of Laurel House's borrowings under its debt arrangements approximates fair value, as the incremental borrowing rates approximate current rates.

*Income Taxes:*

Laurel House annually evaluates all federal and state income tax positions. This process includes an analysis of whether income tax positions Laurel House takes meet the definition of an uncertain tax position under the Income Taxes Topic of the Financial Accounting Standards Codification. In general, Laurel House is no longer subject to tax examinations for tax years ending before June 30, 2021.

**2. Subsequent Events**

Events occurring after June 30, 2024, the date of the most recent balance sheet, have been evaluated for possible adjustment to or disclosure in the financial statements through July 19, 2024 which is the date on which the financial statements were available to be issued.

**3. State Grant**

Under the terms of the state grant received, the accompanying financial statements are subject to review by the State of Connecticut Department of Mental Health. Such review is intended to verify that Laurel House expended the grant for authorized purposes and in accordance with the terms of the grant. Unauthorized expenditures and surpluses are refundable to the state. Such reviews have been completed through the fiscal year ended June 30, 2023 and resulted in no refunds due.

**LAUREL HOUSE, INC.**  
**Notes to Financial Statements**

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**4. Property and Equipment**

Property and equipment is recorded at cost and consists of the following:

	2024	2023	<u>Estimated Useful Life</u>
Building improvements	\$ 1,695,972	\$ 1,626,878	7 - 20 years
Vehicles	208,359	254,297	5 years
Furniture and equipment	233,553	189,120	3-7 years
	2,137,884	2,070,295	
Less - accumulated depreciation	(1,680,879)	(1,616,056)	
	\$ 457,005	\$ 454,239	

**5. Debt**

*Line of Credit:*

Laurel House has a bank credit line, renewable bi-annually in May, which provides for borrowings of up to \$500,000 as revolving credit. Borrowings under the credit line bear interest at the Prime Rate as published from time to time in the Wall Street Journal (8.5% at June 30, 2024 and 2023). The loan is collateralized by substantially all the assets of Laurel House, and is guaranteed by Friends of Laurel House, Inc. (Note 7).

Long-term debt at June 30, 2024 and 2023, respectively consists of a 0% term loan with an outstanding balance of \$7,733 and \$12,374.

Scheduled maturities of long-term debt in fiscal years ending after June 30, 2024 are: 2025, \$4,640; and 2026, \$3,093.

**6. Program Operating and General and Administrative Expenses**

Program operating and general and administrative expenses consist of the following:

	2024	2023
Rent	\$ 161,480	\$ 245,843
Other general and administrative	261,662	197,283
Maintenance and utilities	175,939	175,913
Client assistance	40,504	22,911
Training and in-state travel	22,512	25,721
Materials and supplies	39,301	38,842
	\$ 701,398	\$706,513

**LAUREL HOUSE, INC.**  
**Notes to Financial Statements**

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**7. Related Parties**

Laurel House occupies housing, office, and resource center facilities under operating leases with Friends of Laurel House, Inc. ("Friends"), a charitable Organization formed to act exclusively as a supporting Organization to Laurel House. Laurel House and Friends are under common control through a shared board of directors. The annual rental commitment under these leases is \$150,000 through February 2029.

Friends also serves as a major fundraising arm of Laurel House. During 2024 and 2023, Friends contributed \$599,189 and \$400,000, respectively to Laurel House for operating and capital purposes.

Laurel House is a guarantor of a mortgage note payable by Friends in the outstanding amount of \$225,265 as of June 30, 2024.

**8. Commitments**

*Leases:*

Laurel House subsidizes rent of various apartments on a month to month basis which are rented to participants.

Total rent expense under all rental arrangements for the years ended June 30, 2024 and 2023 was \$161,480 and \$245,843, respectively.

*Retirement Plans:*

Laurel House has a simplified employee pension plan ("SEP") and a 403 (b) salary deferral plan which cover all employees who meet the eligibility requirements of the plans. Contributions to the SEP are made at the discretion of the Board of Directors of up to 3% of eligible compensation. Laurel House contributed \$47,650 and \$44,470 to the SEP in fiscal years 2024 and 2023, respectively.